KANSAS SENTENCING COMMISSION

SENATE BILL 123

PRE-SENTENCE ASSESSMENTS

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Pre-Sentence vs. Post-Sentence

**PRE-SENTENCE**
- Assessment conducted prior to sentencing date
- Referred by Court Services (CSO)
- Determines SB 123 eligibility and treatment plan
- Submitted to SB123Payments@ks.gov
- Must be submitted within 45 days from the day of assessment

**POST-SENTENCE**
- Assessment conducted after sentencing date
- Referred by Community Corrections Intensive Supervising Officer (ISO)
- Determines SB 123 eligibility and treatment plan
- Submitted to Beacon Health Options through Provider Connect
Required Forms for Pre-Sentence

- Updated “Pre-Sentence Assessment Invoice for Purchase of Service” – with Revision Date February 1, 2019
- SB 123 Assessment Summary Form
- Cover Sheet SASSI – Currently SASSI 4
- Clinical Interview Summary with ASAM Criteria
# Pre-Sentence Assessment Invoice

--- Problem areas are highlighted

|Kansas Sentencing Commission |
|Jayhawk Tower, 150 SW Jackson Street, Suite 501 |
|Topeka, KS 66603 |

**PRE-SENTENCE ASSESSMENT**

**INVOICE FOR PURCHASE OF SERVICE**

(Use the TAB key to move from field to field, initial all changes)

1. Treatment Provider:  
2. Service Month/Year:  
3. Sentencing Date:  
4. Address (location of services):  
5. Supervising Agency:  
6. City/State/Zip:  
7. Officer's Name:  
8. Phone Number:  
9. Billing address (if different than above):  
10. County of SS133 Correction:  
11. Offender Name: (Last)  
   (First)  
   (M.I.)  
12. KDOC Number:  
13. KBI Number:  
14. Court Case Number:  
15. Modality:  
   Methadone Outpatient  
   17. Date/Unit:  
16. 30 Day Status:  
   17. Date/Unit:  
18. Pre-Sentence Assessment:  
   19. Does the offender have insurance?:  
   ☐ No  ☐ Yes  
   **NOTE:** IF OFFENDER HAS INSURANCE HAS IT BEEN BILLED FOR THIS SERVICE?  
   ☐ No  ☐ Yes  ☐ N/A  
   ☐ 20. LESS Insurance Reimbursement:  
   ☐ IS THIS FORM FOR REPORTING PURPOSES?  
   ☐ No  ☐ Yes  
21. TOTAL:  

*PAYMENT WILL NOT BE PROCESSED UNLESS THE COMPLETED FORMS ARE ATTACHED TO THIS INVOICE:

- [ ] APPLICABLE SS-133 ASSESSMENT SUMMARY FORM
- [ ] COVER SHEET BASS
- [ ] CLINICAL INTERVIEW SUMMARY WITH ASIAN CRITERIA

Signature:  I, the Treatment Provider certify that this service/material has been provided and that this invoice is correct and true.

22. Treatment Provider:  
23. Date:  
24. Phone Number:  

1 Copy to the Kansas Sentencing Commission  
1 Copy to the Treatment Provider  
Rev. February 1, 2019
Problem Areas on Invoice

- BOX 3- SENTENCING DATE MAY NOT BE KNOWN
- BOX 5- SUPERVISING AGENCY- PLEASE INDICATE JUDICIAL DISTRICT, NOT JUST COUNTY
- BOX 7- OFFICER’S NAME- INDICATE CSO OR ISO
- BOX 8- PHONE NUMBER AND EXTENSION (IF KNOWN) OF CSO OR ISO... VERY IMPORTANT!
- BOX 12- KDOC# MAY NOT BE KNOWN, BUT PLEASE CHECK AGAIN WITH CSO OR ISO BEFORE SUBMITTING FOR PAYMENT (BEGINS W/ A 6 AND IS 7 NUMBERS)
- BOX 13- KBI# IS USUALLY AVAILBLE- CONTACT OFFICER BEFORE SUBMITTING FOR PAYMENT
- BOX 14- COURT CASE- ONLY ONE CASE CAN BE LISTED- SHOULD BE MOST CURRENT CASE.
- BOX 19- ALWAYS CHECK FOR INSURANCE AND BILL BEFORE BILLING KSSC
- SIGNATURE PLEASE... NOT TYPED
- TIMELY FILING POLICY- 45 DAY BEGINS FROM THE “DAY” OF SERVICE, OR DATE OF DENIAL LETTER FROM THE INSURANCE COMPANY
Cover Sheet SASSI

- SASSI 4
PROBLEM AREAS ARE HIGHLIGHTED

ALL INFORMATION IS IMPORTANT
Problem Areas on SB 123 Assessment Summary Form

- Complete all information for treatment provider and community corrections/court services agency
- ISO/CSO information
- Assessors signature
- Offender profile match the invoice:
  - Complete all – contact ISO/CSO if needed
  - Name, KDOC#, CASE#, KBI#
- SASSI information- complete all
- Assessor recommendations:
  - Therapeutic community is Johnson County only
Troubleshooting for Treatment Providers

- CAN’T FIND AN OFFENDER IN PROVIDER CONNECT?
  - CONTACT THE ISO TO BE SURE YOU HAVE CORRECT INFORMATION FOR:
    - DATE OF BIRTH
    - KBI#
    - KDOC#
    - ISO ENTERED ALL INFO INTO TOADS AND INDICATED AS A SB 123 OFFENDER
Troubleshooting for Treatment Providers

- **CAN'T PROCESS A GRANT CLAIM IN PROVIDER CONNECT DUE TO SB 123 FUNDING?**
  - **CONTACT THE ISO TO DISCUSS THE CASE ASSOCIATED WITH OFFENDER:**
    - **HAVE ISO VERIFY INFORMATION IN TOADS- DEMOGRAPHICS AND COURT CASE**
    - **VERIFICATION FROM ISO IS NECESSARY FOR KSSC TO CONTACT BEACON**
    - **HAVE ISO EMAIL SB123PAYMENTS@KS.GOV EXPLAINING:**
      - **WHEN AND WHY THE CASE NEEDS TO BE TERMED AS AN SB123 CASE OR JUST FOR FUNDING**
      - **PROVIDE ALL INFORMATION IN THE EMAIL INCLUDING AN EXPLANATION**
Troubleshooting for ISO’s

• TREATMENT PROVIDER CALLS AND SAYS THEY CAN’T PROCESS A GRANT CLAIM IN PROVIDER CONNECT DUE TO SB 123 FUNDING?
  • VERIFY INFORMATION IN TOADS AND YOUR RECORDS
  • ONLY ONE CASE CAN BE FUNDED- THE MOST CURRENT CASE
  • EMAIL KSSC SB123PAYMENTS@KS.GOV EXPLAINING:
    • WHEN AND WHY THE CASE NEEDS TO BE TERMED AS AN SB123 CASE /FUNDING
    • PROVIDE ALL INFORMATION IN THE EMAIL INCLUDING AN EXPLANATION
      • OFFENDER NAME
      • CASE NUMBER
      • DATE OF BIRTH
      • KBI#
      • TERMINATION DATE AND REASON TO INFORM BEACON (EX: DIDN’T QUALIFY FOR SB123)
Troubleshooting for ISO's

- Sentencing on a case delayed or postponed?
  - Update the sentencing date in TOADS
    - Avoid KSSC from calling you
    - Verifies pre vs. post sentencing assessment
Daily Data Sharing Process

1. TOADS DATA FROM ISO’S
   - KDOC#, KBI#, DOB, CASE#

2. KSSC EXPORTS DATA FROM TOADS:
   - DEMOGRAPHICS
   - COURT CASE INFORMATION

3. KSSC IMPORTS TOADS DATA TO THEN EXPORT TO BEACON
We Are All in This Together!
TOADS Entry

- DEMOGRAPHICS
  - IS OFFENDER ALREADY IN TOADS?
  - OFFENDER STATUS

- COURT CASE INFORMATION
  - TYPE OF SENTENCING
  - DATE OF SENTENCING (THIS CHANGES- TRY TO KEEP IT CURRENT)
Questions??

- **KSSC CONTACT INFORMATION**
  - SB123payments@ks.gov
  - www.sentencing.ks.gov
  - 785-296-0923 (office)
  - 785-296-1546 (Trish Beck)

Thank you for attending!